LOUISIANA STATE BOARD OF ELECTROLYSIS

EXAMINERS OPEN BOARD MEETING

JANUARY 23, 2012

Meeting was called to order at 9:32 am, at LOUISIANA MUNICIPAL ASSOCIATION BUILDING 700 N. 10TH ST. BATON ROUGE, LA. 70802

ATTRENDENCE:

John Houeye, Chair person, Tonya Freeman, Secretary, Theresa Ellender, Treasurer, Dr. Nicole Rogers, Physician to the Board.

Members Absent : None

Legal Counsel: None

Audience : Faye Galjour

READING OF THE MINUTES:

Tonya Freeman read the minutes. Theresa Ellender made a motion to accept the minutes as amended. Motion passes.

REPORT OF THE TREASURER:

Theresa Ellender presented the board with a register report with a balance of $17,538.56, and a quarterly report with a total of $ 7925.00 as income. The total out flow for the quarter was $1891.86.

Theresa Ellender asked Tonya Freeman if Chuck Mock paid OTM for the phone lines being moved. Tonya Freeman reported that she faxed Chuck Mock a copy of the bill and he said he would pay it immediately.

Theresa Ellender presented the board with a year to date report on our budget and the board's budget is in the black

Theresa Ellender presented the board with a copy of every electrologist when they paid and pointed out that the renewal fees are due by Dec. 1st not Dec. 31st according to the Rules and Regs. Theresa Ellender asked Tonya Freeman to comprise a list of all Electrologist that have not renewed their license and present it to the board so the board could find out if they are practicing or not. Theresa Ellender stated that any electrologist that is late has to send a letter to the board explaining why they were late and pay all late fees and at the next scheduled board meeting the board will decide whether or not to reinstate the license. Theresa Ellender said we need to send out a cease and desist letter to any electrologist that has not renewed.

Theresa Ellender made a motion to charge $25.00 for a NSF fee. Motion passes.

Tonya Freeman will handle the NSF fees, and Cease and Desist letters.

REPORT FROM BOARD MEMBERS:

Tonya Freeman reported that we have a stack of files on electrologist that have not renewed in years and some have cease and desist letters in the files that were reported that they were still working. Tonya Freeman will make a list of the electrologist so we can see if they are practicing.

Tonya Freeman reported that some electrologist asked if we would continue to send out renewal notices. Tonya Freeman asked the board if we could add the business name and if the electrologist was retired or not on the renewal form. The renewal notice application will be changed.

Tonya Freeman reported that we needed to order more licenses. Theresa Ellender stated we needed a new embosser. Tonya Freeman will check on the cost of ordering one.

John Houeye reported that he was still working on Internet service, that ATT did not recognize our phone lines. John Houeye said he would write Mrs. Freel about the board sharing internet service with Tonya Freeman.

PUBLIC INPUT:

Faye Galjour introduced herself to the board she was in town and wanted to come to the meeting.

NEW BUSINESS:

Theresa Ellender presented the board with a budget that she submitted to the State and pointed out that on the budget she had put the office of risk management as telephone when it should have been insurance. Theresa Ellender made a motion to change the wording on the budget from Office of Risk Management telephone to Office of Risk Management insurance. Motion passes.

GRADING SCALE:

After lengthily discussion, Tonya Freeman made a motion to have the grading scale changed from a letter grade to a pass or fail with a 75% as passing. Motion passes.

Theresa Ellender made a motion that the practical test be first and the Doctor be in on the practical testing.

UNFINISHED BUSINESS:

John Houeye read a letter regarding Mrs. Freels research on instructors teaching in vocational schools. Mrs. Freel said the board would be solely responsible for approving a school of electrology and a decision to consolidate a school of electrology with a school of cosmetology may meet some opposition by licensees and the public. Also, Mrs. Freel said in recent years some legislators pushed to have the cosmetology board and the electrolysis board consolidated and the issue had some opposition. Tonya Freeman pointed out that the schools could not charge anyone to have a student train on them and the school would have to have the volunteer to sign a letter stating that they know they are being worked on by a student and they are not being charged for the treatment.

Theresa Ellender motion to have John Houeye to call the cosmetology school and find out if they would be in favor of having a licensed instructor teach in the schools. Motion passes.

STUDENT TESTING:

Angela Bogac

Tonya Freeman pointed out that the student testing did not have her paper work in the office prior to the 30 days of the testing date, that it was 5 days shy of the 30 days. All of Ms. Bogac's paper work was in order. Ms. Bogac did test and all board members were present.

Theresa Ellender said that she had no record of Ms. Bogac's check being deposited. Tonya Freeman stated that it had and when she returned to the office she would check to make sure.

Theresa Ellender made a motion to adjourn. Motion passes.